



Marion County Board of County Commissioners

Procurement Services

2631 SE Third St.

Ocala, FL 34471

Phone: 352-671-8444

Fax: 352-671-8451

Email: procurement@marionfl.org

LOCAL VENDOR DIRECTORY APPLICATION

Please provide the information requested below. Email completed form and firm's **W-9** to procurement@marionfl.org or fax it to the number listed above.

Company Name:

Street Address: (must be located within legal boundaries of Marion County)

City:

State: Florida

Zip Code:

Length of time at this address (1-year minimum):

Mailing Address: (if different than address listed above)

Phone Number:

Fax Number:

Email Address:

Owner/Manager (name and title):

Federal Employee Identification Number:

Signature of Owner/Manager:

Date:

By signing this application, you are stating the information provided is true and accurate and your firm meets the Local Vendor Ordinance requirements. THIS APPLICATION IS TO BE RENEWED EVERY TWO YEARS.

Local vendor definition - A Marion County person, firm, or corporation which: (a) has its headquarters, manufacturing facilities or locally-owned franchise located in, or having a street address within, the legal boundaries of Marion County for at least one (1) year immediately prior to the issuance of the request for quotation or formal bid solicitation (post office boxes do not qualify as a business address); (b) thirty (30) percent or more of its full-time employees have primary residences located within the legal boundaries of Marion County; and (c) the owner or principal officer of such local vendor maintains a primary residence within the legal boundaries of Marion County.

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LOCAL VENDOR DIRECTORY APPLICATION CHECKLIST

Company Name: _____

Please CHECK the boxes below to verify each statement is applicable to your firm.

Firm accepts Marion County-generated purchase orders or VISA credit card (preferred method of payment for Marion County government offices).

No Principal(s) or agent(s) of the company is a current or former BCC employee within the last 12 months.

CHECKLIST TO SUBMIT APPLICATION: Return the items listed below to Marion County Procurement Services by email to procurement@marionfl.org or fax it to 352-671-8451.

All three (3) pages of the Local Vendor Directory application, completed and signed.

Firm's **W-9 Form**. We verify your firm's listing in SunBiz, the State of Florida's official business entity index.

All **Marion County license(s)** required for applicable services /commodities.

Your firm cannot be added to our Directory unless we have the completed application, you have provided all applicable documents, met all requirements as listed in the Marion County Procurement Ordinance and have specified the services or commodities your company provides.

INSURANCE REQUIREMENTS: Any vendor selected to provide goods or services for, or enter into a contract with Marion County, will be required to provide the necessary insurance(s) that meet Risk Management's limitations for working with the County and/or those specified in the contract.

Please note: If any information is proven inaccurate in an attempt to gain an unfair advantage, the Procurement Services Director has the right to immediately suspend a vendor and may also recommend that the Board of County Commissioners debar the vendor from doing business with the county as a vendor for a period not to exceed three (3) years.

LOCAL VENDOR DIRECTORY

LIST OF COMMODITIES/SERVICES

Check all applicable services & commodities provided by your business.

Commodity categories include SALES, SERVICE, PARTS, REPAIRS, INSTALLATION & CONTRACTING

Advertising (Radio/TV/Outdoor/Print/Social Media)
Air Compressors
Animal, Livestock, Farm Supply
Appraisal, Real Estate, Title
Architecture, Design
Asbestos Abatement, Mold Removal
Asphalt Supply
Auction, Surplus Disposal
Automotive Parts
Awards, Trophies, Engraving Batteries,
Battery Disposal
Blueprints, Large Printing
Brick, Stone, Sand, Rock, Gravel
Building Supplies, Lumber
Carpet, Tile & Upholstery Cleaning
Cleaning, Janitorial Products
Cleaning, Janitorial Services
Computer Hardware/Software
Concrete
Construction, Building
Construction, Roads
Construction, Utility/Underground Copiers,
Plotters
Debt Collection
Demolition, Abatement
Document & Records Destruction
Dumpsters, Disposal Containers
Electrical Contractors, Suppliers
Elevator Maintenance
Engineering/Surveying/Mapping
Environmental Assessment
Fencing Contractors, Materials
Financial, Insurance, Investment
Fire Equipment, Testing
Fire Sprinklers, Sales & Installation

Flooring Materials
Food (Vending, Catering, Bottled Water)
Fuel, Oil, Lubricants
Furniture Repair, Cleaning
Furniture, Mattresses, Décor(Residential)
Garage Doors
Glass, Mirrors
Grading, Paving Services
Graphic Arts Services
Hospitality, Lodging Providers
HVAC, Appliances
Hydraulic Equipment
Ice, Ice Machines (Sales, Service)
Industrial Supplies
Instrumentation, Controls/Electronics/ Generators
Insurance Service
Internet & Cable Providers
Junk & Litter Removal
Land Clearing
Large Equipment Repair
Lawn Equipment (Sales, Repair)
Lawn Maintenance/Landscaping/Fertilizing/Irrigation
Lighting
Locksmith Services
Machinery & Equipment Rental
Mailing Services, Machines
Materials Testing
Medical Supplies
Metal Fabrication
Modular, Mobile, Temporary Structures
Moving & Storage
Office Machines
Office Furniture, Supplies, File Systems
Outdoor, Playground & Pool Equipment
Painting

Paper Products
Pest Control
Plants, Nurseries
Plumbing, Septic, Wells, Pumps
Printing & Binding Services
Promotional Products, Imprinting
Recreation Products, Sports Equip.
Recruiters, Training (Consulting)
Recycling Service & Equipment
Remodeling
Roofing Contractors
Safety, First Aid-Supplies/Training
Security (Alarms/Surveillance/Background
Checks)
Shipping Materials, Services
Signage, Banners
Sinkhole Testing, Remediation
Sod, Seeds, Fertilizer
Street Sweeping
Telcom (Cell/Service/Data/Phone Systems/
Radio)
Temporary Labor
Tires (Supply, Disposal, Collection)
Tools
Towing, Auto & Roadside Services
Traffic Striping Materials, Contractor
Traffic Control Supplies
Trucking & Excavating, Hauling
Trucks, Trailers (Sales, Service)
Uniforms, Embroidery/Clothing/Footwear
Video & Taping, A/V, Musical Equipment
Water Testing & Treatment
Welding
OTHER - SEE NOTES

NOTES:

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