

# ADOPTED

## MARION OAKS MSTU ADVISORY BOARD FOR RECREATION SERVICES AND FACILITIES

Tuesday, February 13, 2024

9:30 AM

### ROLL CALL:

#### ***Board Members***

Kathleen Martin - Chairperson

Alice Mitchell

Carole LaMotte

Bobby Whipple

Joanne Coast

#### ***Marion County Marion Oaks MSTU Representatives***

MSTU/Assessments Director, Chad Wicker

Community Manager - MSTU / Assessments, Katy Burton

Operations Manager - MSTU / Assessments, Katie Freeman

Marion Oaks Community Center Manager, David Pierce

Marion Oaks Facilities Trades Supervisor, Charles Aman

Marion Oaks Recreation Specialist, Kari Coates

Staff Assistant III, Marlene Perez Maldonado

General Public: See Sign In-Sheet

Chairperson Kathleen Martin called the meeting to order at 9:31 AM.

Chairperson Kathleen Martin requested everyone rise for the Pledge of Allegiance.

David Pierce introduced the new MSTU Director, Chad Wicker to the Board and acknowledged Katie Freeman and Katy Burton.

### **VOTE ON ACCEPTANCE OF MINUTES:**

Chairperson Kathleen Martin presented the October 10, 2023 draft of minutes for adoption. A motion was made by Alice Mitchell and seconded by Carole LaMotte to accept the minutes. Approved by all.

David Pierce advised the Board that a plaque in Curtis Snowden's honor has been placed in the annex building and in the future when we add another facility that we will dedicate that to him.

No report was presented at this meeting since for informational purposes reports was read at the regularly scheduled meeting of January 9, 2024 – where there was no quorum. The following is a synopsis:

### **RECREATION SPECIALIST – Kari Coates**

**Memberships:** We're at 2,336 members

**Recreation Center Offerings:** 23 weekly exercise classes, weekly toddler time, two monthly adult billiard tournaments and once a week traveling tournaments, pickleball – two times a week with staff/lessons twice a week, special activities and member only programs, Our Savior Lutheran Church food pantry collection.

**Public Offerings:** On a monthly and weekly basis, Dept. of Health Mobile Health Unit, Langley Dental, Liver/Memory screenings, and Master Gardeners Plant Clinic.

**Outside Instructors:** TangSooDo, Zumba, Martial Arts, Salsa.

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**Offered Additionally:** Contest - Best Decorated house, ugly sweater, re-gifting party, cookie exchange, caroling at senior living facility.

**Pasta Dinner:** Was very successful and we will be offering this again.

## **RECREATION SPECIALIST – Kari Coates**

**Van Trips:** Ten van trips were offered between October and December.

**Events:** Community Yard Sale, Bootastic, Thanksgiving and Christmas Luncheons, Light Up Marion Oaks, Holiday Extravaganza.

Going into the first quarter, four new outside instructors were added offering seven new classes. Health classes will be offered by the Department of Health and Elder Options, and two research centers will be offering their services. Our annual Open House was January 16<sup>th</sup> and we will be hosting a Spring yard sale, annual Health Fair, Spring break camp and continue with our van trips. We have added an additional program with Animal Services to walk dogs once a month at their facility.

## **FACILITIES TRADES SUPERVISOR – Charles Aman**

**Roof – Building A Quote:** Four sections need to be replaced at a cost of \$2,500.00

**Light Bulbs needing to be replaced:** \$2,500

**Treadmill needed new control panel:** \$189.95

**Splash Pad:** Needs new butterfly valves and waiting on a quote

**Building B A/C for Sheriff's Office:** waiting on quotes

**Annex #3 Unit Service Valve:** replaced and filled with freon - \$395.04

**John Deer Tractor:** two cylinders replaced due to seal leaking - \$189.26

**Wall Hydrants – Bid A & B:** Three wall hydrants were replaced at a cost of \$652.63

All maintenance on equipment and county vehicles have been completed. The staff is preparing the splashpad for the season with new paint. We are looking for vendors to start installation of metal doors around all buildings. We will also be touching up the rooms in the annex building with new paint and pressure washing for all buildings has begun, including sidewalks.

## **COMMUNITY CENTER MANAGER – David Pierce**

**Staffing:** Lead custodian will be out until late January. A strong candidate has been found for the vacant Recreation Leader position and we hope to have this person aboard shortly.

**Projects:** The dog park project is currently in the design/planning stage.

**Annex:** A new piece of equipment – Tricep Extension has been ordered for the gym to replace the boflex at a cost of \$3,234.50.

**Expense Report:** An updated expense report has been included in each board member's folder. \$603,144 was carried forward from the 2023 budget.

**Community Center Rentals:** to date we have collected \$20,942.50

**Annex Building:** to date we have collected \$14,498.80 in memberships, programing, misc.

**Incidents:** The shooting incident on December 1<sup>st</sup> was unfortunate but the Board should know that it did not occur at the Community Center grounds. The Marion County Sheriff's Office has been working diligently on the case.

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## AGENDA ITEM:

### 1. Petition from Pickleball players to expand pickleball courts

Pickleball is the fastest growing sport in the United States and as our budget came back much stronger than anticipated we now have the funding to expand the pickleball courts this year. David Pierce would like to make the recommendation to The Board that the pickleball court expansion project be moved to this fiscal year since we have a strong budget and does not see our budget being in any kind of trouble in the future with the rapid growth that we are experiencing throughout Marion Oaks. That would require us to move \$60,000 from our Capital Improvement Fund into our improvement other and building fund.

A motion was made by Joanne Coast to move the funding to this fiscal year to expand the Pickleball Courts. The motion was seconded by Bobby Whipple and approved by all.

## NEXT ADVISORY BOARD MEETING

Our next advisory board meeting will be April 9, 2024 at 9:30 am

A motion was made by Carole LaMotte to adjourn the meeting. The motion was seconded by Kathleen Martin and approved by all.

Meeting was adjourned at 9:43 a.m.

Minutes Submitted by Marlene Perez Maldonado



Chairperson, Kathleen Martin



Date