

Marion County Board of County Commissioners

POSITION DESCRIPTION



To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

HAZARDOUS WASTE SPOTTER

Department: Solid Waste
Pay Grade: 203
FLSA Status: Non-Exempt
Job Class: 8025
Risk Code: 7590

JOB SUMMARY

Responsible for the inspection of waste received at the landfill for hazardous waste and ensuring its proper disposal, ensuring the safe flow of traffic within the landfill, and inspecting all garbage loads for hazardous and flammable materials in compliance with FDEP permitting requirements.

ESSENTIAL JOB FUNCTIONS

- Actively inspects and removes hazardous waste from all loads of solid waste disposed at the solid waste facility, which includes waste such as reactive chemical, propane tanks, used tires, and appliances.
- Directs and educates residents and franchise haulers to provide correct disposal information, appropriate disposal areas, and proper methods of disposal.
- Provides with precision and stacking directions for residential and commercial vehicles in close proximity to each other into the working face of the landfill and tipping floor of the transfer station or citizens convenience center for disposal purposes.
- Coordinates the stoppage of various activities within the landfill, transfer station, and citizens convenience in order to pull hazardous waste materials from the waste streams.
- Reports all emergencies (fires/gas leaks) occurring to the proper authorities and contacts the proper manager/supervisor immediately.
- Conducts quality control measures on various wastes coming into the landfill, transfer station and citizens convenience center to identify hazardous waste and its removal before it enters the waste stream.
- Attends classes and meetings for training certification, such as hazardous waste spotter and continuing education credits, in order to meet safety requirements.
- Practices a safety-first policy in the work environment. Adheres to established safety and health policies and procedures to ensure a safe environment for self, customers, and other employees.
- Serves as a department safety committee member as required.

- Provides excellent customer service to members of the general public and other County employees. Personal contact occurs with other employees of the unit, employees of other departments in the County, citizens, and customers of the department. Service is provided in person or by phone contact.
- Implements the organization's guiding principles and core values.
- Performs other related job duties as assigned.

SUPERVISION

This position has no supervisory responsibilities.

QUALIFICATIONS

Education and Experience:

High school diploma or equivalent; or an equivalent combination of education and experience.

Licenses or Certifications:

Possession of a valid, State of Florida driver's license to operate a motor vehicle. Requirement exists at the time of hire and as a condition of continued employment.

- Requires Hazardous Waste Spotter Certification through UF TREEO or the ability to obtain within six (6) months of appointment.
- Requires FEMA NIMS IS-100, IS-200, IS-700, and IS-800 Certifications within six (6) months of appointment.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively one-on-one with customers and employees of the organization.
- Ability to add and subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to explain records and procedures to others as lead worker.
- Ability to exercise judgment regarding use of equipment, tools, or materials.
- Knowledge of the rules and regulations pertaining to the proper disposal of hazardous waste.
- Ability to remain calm in stressful situations.
- Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, and considering larger organization or team goals rather than

individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

PHYSICAL DEMANDS

The work is medium work which requires exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. While performing the duties of this job, the employee will occasionally be required to sit, climb or balance, stoop, kneel, crouch or crawl; and frequently be required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, talk or hear taste or smell.

WORK ENVIRONMENT

Work is performed in various indoor and outdoor environments. While performing the duties of this job, the employee will continually be exposed to wet or humid conditions; will frequently be exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions of extreme heat or cold, and vibration.

Marion County has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

E.O.E. Marion County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or military service in employment or the provision of services.