

Marion County Board of County Commissioners

POSITION DESCRIPTION



To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

SOLID WASTE SEMI-TRUCK DRIVER

Department: Solid Waste
Pay Grade: 211
FLSA Status: Non-Exempt
Job Class: 7041
Risk Code: 7590

JOB SUMMARY

This is a skilled driving position which involves driving a multiple-axle semi-truck and trailer designed specifically for hauling roll-off garbage containers. May operate other straight trucks such as roll-off trucks, grapple trucks and medium equipment as needed.

ESSENTIAL JOB FUNCTIONS

- Drives a multiple-axle semi-truck and trailer, GVW up to 88,000 pounds, (for larger compactors) or medium-sized truck, GVW 26,000-60,000 pounds, (roll-off truck or grapple truck).
- Transports solid waste compactors, closed and open top containers of trash, recyclables, metal, tires, and yard waste to/from the County's solid waste facility, recyclers, other county departments, and yard waste processors.
- Cleans trash/recyclable discharges from ground before placing empty compactor.
- Completes daily work reports and logs.
- Operates medium equipment such as front-end loaders, skid steers, and forklifts as needed.
- Performs general maintenance of equipment and grounds.
- Picks up litter from roadways using various types of labor including but not limited to contract laborers, community service worker and inmates.
- Assists in supervising work crews.
- Performs general maintenance of assigned vehicle, such as adding oil and changing tires.
- Makes every effort to keep hazardous waste out of the landfill, and notifies the Hazardous Waste Division when needed. Acts as spotter when required.
- Serves as a department safety committee member as required
- Required to report to work at the appointed hour, as scheduled, and to work the entire assigned shift.
- Practices a safety-first policy in the work environment. Adheres to established safety and health policies and procedures to ensure safe environment for customers, other employees and self.
- Provides excellent customer service to members of the general public and other County employees. Personal contact occurs with other employees of the unit, employees of other

departments in the County, citizens, and customers of the department. Service is provided in person or by phone contact.

- Implements the organization's guiding principles and core values.
- Performs other related job duties as assigned.

SUPERVISION

This position generally has no supervisory responsibilities but may be called upon to supervise the work of a relatively small number of laborers including but not limited to contracted labor, community service workers and inmates (five to ten) with limited supervision. Includes assigning, directing, and continual observance of all laborers at all times.

QUALIFICATIONS

Education and Experience:

High school education or equivalent with five years' semi-truck driving experience. Residential and/or commercial solid waste collection experienced operating either a roll-off or grapple truck preferred.

Licenses or Certifications:

- Possession of a valid Class A CDL. Requirement exists at the time of hire and as a condition of continued employment.
- Must obtain Solid Waste Spotter Training, National Incident Management System (NIMS): IS-100, IS-200, IS-700, IS-800 (within 12 months).
- Current Marion County-issued certification in safe operation of: roll-off truck and grapple truck (within six months).

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to read and interpret documents such as safety rules, equipment manuals, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively one-on-one to customers or employees of organization.
- Mathematical Skills
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Problem Solving Ability
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Can explain records, procedures to others as lead worker.
- Requires judgment regarding use of equipment, tools or material.
- Specialized Skills and Abilities
- Ability to drive different manufactured trucks with various power trains safely and efficiently.

- Ability to learn new aspects of operation willingly.
- Ability to communicate tactfully and courteously with coworkers and members of the general public.
- Ability to train others in field of expertise.
- Ability to work independently at isolated and remote locations.
- Ability to remain calm in stressful situations.
- Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, and considering larger organization or team goals rather than individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

PHYSICAL DEMANDS

While performing the duties of this job, the employee will occasionally be required to stoop, kneel, crouch or crawl, and to lift up to 100 pounds; will regularly be required to stand, walk, climb or balance; and will frequently be required to sit, use hands to finger, handle, or feel, reach with hands and arms, talk or hear, taste or smell and to lift up to 50 pounds. Vision requirements are close, distance, color, and peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

Work is performed in various indoor and outdoor environments. While performing the duties of this job, the employee will occasionally be required to be exposed to risk of electrical shock and to work with explosives; will regularly be exposed to wet or humid conditions, high precarious places, and extreme heat and cold; and will frequently be exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, and vibration. The typical noise level for this environment is loud.

Marion County has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

E.O.E. Marion County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or military service in employment or the provision of services.