



**ADOPT-A-ROAD
LITTER REMOVAL AGREEMENT**

THIS AGREEMENT, made and entered into this _____ day of _____, 20__, by and between the Marion County Solid Waste Department and Agency of Marion County hereinafter called the **DEPARTMENT** and:

_____ OF _____

Hereinafter called the **GROUP**.

WITNESSES

WHEREAS; _____ is part of the County Road System in Marion County, Florida.

WHEREAS; the Department has responsibility for litter removal from the County road right of way system.

WHEREAS; the Department is authorized to contract with the private sector for performance of its duties.

WHEREAS; the Board of County Commissioners has encouraged the implementation of an "Adopt-A-Road" program for the participation of local Organizations in specific roadway litter pickup projects.

WHEREAS; the Group is desirous of adopting a minimum of one (1) mile of County road to include the Right-of-way on both sides of the road for removal of litter at:

_____ (See attachment A - Map)

NOW THEREFORE; the parties agree as follows:

I.

THE GROUP SHALL:

- A. Adopt a minimum of a one (1) mile section (both sides of roadway) adjacent to the road, for litter removal at least four (4) times per year.
- B. Perform litter removal in strict accordance with the Department's Accident Prevention Guidelines, Safe Field Work Practices Topic No.500-000-004b, the "Federal Manual on Uniform Traffic Control Device (MUTCD) http://mutcd.fhwa.dot.gov/kno-millennium_12.28.01.htm *Adobe Acrobat reader required* and Florida Department of Transportation Design Roadway and Standard Index 600 Series. http://www.dot.state.fl.us/rddesign/rd/RTDS/Standard_Index.htm#600%20Series
- C. Conduct and attend safety meetings and pre-task briefings prior to litter removal, in accordance with the Department's Accident Prevention Procedures.
- D. Remove litter during daylight hours only.
- E. Remove litter during good weather only.
- F. Ensure that all participants wear safety vests at all times during the litter removal activity. The Solid Waste office should be contacted to obtain safety vests, traffic control signs and large plastic bags prior to litter removal. Safety vests and traffic control signs must be returned as soon as practicable when activity is complete.
- G. Not pick up litter at construction sites, in tunnels, on bridges or over-passes, on medians or on private roadways.
- H. Only allow such persons and such youths to participate as are determined by the Group to be responsible and mature enough to safely participate in the litter removal activities. The Group shall provide at least one (1) adult supervisor for every five (5) youths under the age of fifteen (15) who are participating in the litter removal activity.
- I. Not bring persons to observe the activity if the person is under the age of sixteen (16) and is not an official participant.
- J. Not wear clothing which would hinder the sight of participants.
- K. Provide the Solid Waste Department a quarterly statement (see attachment B) with the following information:
 - Date of cleanup
 - Number of volunteers
 - Number of garbage bags collected
 - Number of hours worked

THE DEPARTMENT SHALL:

- A. Provide a permanent Adopt-A-Road sign at the beginning and ending of the adopted section of roadway.
- B. Provide safety vests, traffic control signs, gloves and large plastic bags for use by the group.
- C. Remove large plastic bags left on the adopted road section after the Group cleanup.
- D. Remove certain litter under unusual circumstances (i.e. heavy, large or hazardous items)
- E. Provide to the Board of County Commissioners a summary report of all Adopt-A-Road activities at the end of the fiscal year.

II.

The Group shall indemnify and hold harmless the County and its elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss or expenses is attributed to bodily injury, sickness, disease, personal injury or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Group.

III.

The Agreement shall remain in effect for a two-year period. The Department or Group may terminate this agreement for any reason upon thirty (30) days notice.

IV.

This Agreement is non-transferable and non-assignable in whole or in part without the written consent of the Department.

V.

The Agreement is for litter removal activities ONLY. Any beautification activities must be pursued by another method.

VI.

The Marion County Administrator or his designee shall decide all questions, difficulties and disputes of any nature whatsoever that may arise under or by reason of this agreement, the prosecution of fulfillment of the services hereunder and the character, quality, amount and value thereof and his decisions upon all claims, questions and disputes shall be final and conclusive upon the parties hereto.

IN WITNESS WHEREOF; the parties hereto have caused these present to be executed, the day and year first written above.

I CERTIFY that I am familiar with the information contained in this agreement and that I possess the authority to execute this agreement on behalf of the Group.

NAME OF GROUP: _____

BY: _____ DATE: _____
Group Representative

CONTACT PERSON: _____

ADDRESS OF CONTACT PERSON: _____

TELEPHONE NO.: _____

Sworn to and subscribed

Before me this _____ day of

_____, 20____.

Notary Public

(Seal)

Marion County Litter Control Department

By: _____ Date: _____

ATTACHMENT A
MAP

Please draw or provide a map showing your section of County maintained roadway. This map will be used by the County when placing your signs and by our Solid Waste Litter crews when picking up garbage left under your signs after your Adopt-A-Road cleanups.



**Marion County Board of County Commissioners
Marion County Solid Waste Department
5601 SE 66th Street, Ocala, Florida 34480
352-671-8465 – 352-671-8475 (fax)**

ATTACHMENT B

**ADOPT-A-ROAD
QUARTERLY STATEMENT FORM**

ORGANIZATION NAME: _____

ADOPT-A-ROAD CONTACT PERSON: _____

PHONE NO: _____

Date of Cleanup: _____

County Road: _____

Number of Miles Adopted: _____

Number of Volunteers: _____

Number of Volunteer Hours: _____
(number of volunteers X number of hours worked)

Number of Garbage bags collected: _____